



It starts with Scouts.

**Scouts Canada**  
Western Canada Operations

British Columbia  
PO Box 97206  
STN MAIN Richmond BC V6X 8H3

**To: Police Force or Police Department**

<b>Applicant</b>	_____			
	First and Last Name			
<b>Address</b>	_____	_____	_____	BC
	Street	City/Town	Postal Code	Province
<b>Volunteering with</b>	33rd Kerrisdale Centennial Scout Group		<b>Located in</b>	Vancouver
	Name of Group		City/Town	
<b>Group Located at</b>	680 West 49th Avenue	Vancouver	V5Z 2S4	BC
	Street	City/Town	Postal Code	Province

The above named person is a volunteer with Scouts Canada.

In accordance with Scouts Canada’s screening policy a “Police Records Check” and a “Vulnerable Sector Check” are a mandatory requirement for all volunteers over the age of 18.

Since Scouts Canada is a Youth Serving organization, the individual named in this letter will likely, during the course of their volunteer activities, interact with youth while officially representing Scouts Canada. This interaction will put the volunteer in a position of authority.

Safety of the youth that we serve is the number one priority for us and we would like to make sure that all our volunteers have passed the “Vulnerable Sector Check”.

The individual submitting this request is authorized by Scouts Canada to do so. To confirm, please feel free to contact Scouts Canada and speak with the Council Executive Director at the above number.

Scouts Canada in BC-Yukon is a non-profit charitable organization incorporated by an Act of the Canadian Parliament on June 12, 1914. The Charitable Business Numbers (BN) for each of the three Councils in BC-Yukon are:

- Cascadia Council: 10776 1694 RR0203
- Fraser Valley Council: 10776 1694 RR0014
- Pacific Coast Council: 10776 1694 RR0011

Completed forms of any Scouts Canada member requesting a Police Record Check (PRC), should be sent to\*:

**Attention:** Tara Cerhit –Registrar BCY  
Scouts Canada  
PO BOX 97206  
STN MAIN Richmond , BC V6X 8H3

**\*If the Police Force requires the applicant to pick up the completed PRC in person, please remind the Applicant to do so and to have them forward the completed PRC to my attention, to the address listed above.**

Sincerely,

Fiona Nicholson  
Western Regional Director